



Town of Arlington, Massachusetts
730 Massachusetts Ave., Arlington, MA 02476
Phone: 781-316-3000

webmaster@town.arlington.ma.us

Minutes 11/02/2004

Capital Planning Committee Meeting Memorandum November 2, 2004

In attendance were:

Rob Addelson
 Steve Andrew *
 John Bilafer
 John FitzMaurice
 Charles Foskett, Chairman
 Nancy Galkowski
 Ruth Lewis
 Anthony Lionetta
 Barbara Thornton

* Denotes those not in attendance.

1. **Minutes of last Meeting:** Minutes of the last meeting were reviewed and, accepted (with comment).
2. **Materials provided:** Members were provided with copies of a number of subcommittee reports and a count sheet on Town and School PC's.
3. **Safety Subcommittee:** John F. and Rob A reviewed the results of their meeting with Police and Fire. Written report was provided. Highlights are as follows: 1) there are some small balances that can be swept from prior plan balances; 2) the Chief would like to retain the \$123K residual from the Park Circle Station architectural design request for other fire station projects; 3) Radio "Maintenance" should be called Radio "Replacement"; 4) On Spare Cylinder request, the CPC feels it should be limited to 10 units for one year rather than 30; 5) Reverse 911 should be referred to ITAC (Chief should provide examples where this has been done, as previously requested by the CPC); and 6) On the ambulance replacement, the Chief wants to retire the 1999 (92k miles), buy a new heavier duty ambulance and retain the 1994 (53k miles) ambulance as a back up. On this issue, the CPC requested additional justification on the need for a new vendor, given that the cost of the replacement is \$150k. Prison Van is 9 yrs old and ranked last in priority by the Chief.

There was discussion about other requests, such as radio units and vests. There is a question on the requested single time purchase, as opposed to a phased purchased plan, as previously suggested by the CPC. This is to be a follow-up discussion with the Chief.

4. **Administration Subcommittee:** Ruth L reported on Selectmen office requests. A written report was provided to CPC. Highlights are a follows: 1) there is no need for the photocopier request this year in that prior year funds can be applied and 2) there may be a request for office furniture, if funds cannot be obtained from the Town Hall Renovation program. The CPC requested that a summary report be provided on the Town Hall Program. The PW Subcommittee will request Public Works to provided this.
5. **Administration Subcommittee:** A copy of an updated list of requests by the Library was provided to the CPC. Ruth L. and Barbara T. outlined their meeting with the Library. A written reported was provided. Noted highlights of the presentation / discussion were: 1) there are no monies to be swept from prior year balances, 2) there are two items which are deemed not capital > interior

painting and refinishing woodwork, 3) move re-pointing to 2008 and, 4) we may want to replace rug all at one time rather than doing it over three years. Options will to be evaluated latter in the process.

6. Adjournment: Next meeting will be November 9th. Charlie F suggested Rob A. give presentation on School Data Processing items at this meeting.